

Job description "Money laundering officer"

The "Money laundering officer" in German shortcut the GWB(Geldw äschebeauftragter) and its representative are responsible for the execution and implementation of the Money Laundering law, terrorist financing and other criminal acts as well as the administrative regulations defined by BaFin. They have to ensure their responsiveness for employees of the Bank and for the BaFin and investigating authorities at least at the usual business hours.

Responsibilities:

GWB and the representative must deal with all matters relating to the observance of the money laundering legislation within the Bank, such as:

- Measures for the prevention of money laundering and the duties analogous in reporting and cooperation with the related organization
- Responsibility for the development and implementation of internal principles, procedures and controls to prevent money laundering
- Responsibility for training and timely informing employees on the money laundering legislation
- Measures to prevent fraudulent acts by internal and external charges to the bank
- Review all payment transactions using the AML system
- Central position for the prevention of money laundering, terrorist financing and other criminal activities.

Qualifications

- 3-5 years' related experience working in finance
- Exceptional analytical and investigative skills
- Experience in auditing a distinct advantage
- Willingness to work on various compliance issues
- Excellent verbal and written communication skills
- Proficient in Microsoft Office Suite (Word, Excel, Project, PowerPoint)

Entry date: October 2017